

**Minutes of the Little Hoole Parish Council Meeting  
held on Monday 11/04/2022, at Walmer Bridge Village Hall**

**In attendance:** Councillor L Dryden (Chair)      Councillor C Foster  
Councillor D Owen                                      Councillor D Rimmer  
Councillor T Wilcock                                  Mr D Swift (Clerk/minutes)  
Plus one member of the public.

**1. Apologies for absence**

Councillors J Rainsbury and S Rainsbury were unable to attend.

**2. To agree the minutes of the last Parish Council Meeting**

The minutes of the Parish Council meeting held on 14/03/2022 were accepted by all Councillors present and agreed as a true record.

**3. To receive declarations of interest**

None.

**4. Matters arising from the minutes**

None.

**5. Matters raised by the public**

a. The member of the public present expressed their thanks to the Parish Council for arranging the removal of the shipping container from the local park.

b. They asked for the hedge on Dob Lane to be pruned as soon as possible. *Councillor Owen will contact the head of the primary school to discuss this further.*

**6. Financial Statement**

The Clerk presented the end of year Financial Statement. This showed all income and expenditure, broken down into categories. The balances, as at 31/03/2022, are:

- *Current Account: £22,846.13*
- *Deposit Account: £18,616.29*

**7. Payments**

<b>Payment Description</b>	<b>Amount</b>
LALC/NALC membership renewal fee	£444.86
Clerk's invoice for hours worked in March 2022	£176.00
Zurich Municipal insurance renewal	£357.83
Lancashire Best Kept Village Competition entry fee	£25.00

Approval for these payments was proposed by Councillor Wilcock, seconded by Councillor Rimmer and unanimously agreed.

## **8. Annual external audit**

The Clerk explained that this will again be performed by PKF Littlejohn. As income and expenditure for the Parish Council is below £25,000, the same type of external audit as last year is applicable. *The Clerk will complete AGAR Form 2 and arrange for this to be approved and signed by the Chairman at, or by the next Parish Council meeting.*

## **9. Annual internal audit**

The Clerk stated that he has contacted Ian Edwards, the appointed internal auditor for the 2021/22 financial year. *The Clerk will prepare the required documentation and liaise as appropriate with Mr Edwards before reporting back to the Parish Council.*

## **10. Clerk's contract: update**

The Clerk left the meeting whilst this was discussed. *Councillor Dryden will issue a letter to the Clerk in due course.* At the end of the discussion, the Clerk re-entered the meeting.

## **11. Contract for Lengthsman**

After discussion, it was decided to accept the quote from Paul Kenworthy of Garden Scene. *The Clerk will write to offer the contract to him and to thank the other candidate for their interest in the role of the lengthsman.*

## **12. Future projects**

a. Councillor Wilcock detailed the costs of hiring of a temporary climbing wall during the summer holidays and Councillor Foster suggested hiring a bouncy castle for younger children. They will liaise with one another to agree appropriate dates for a 3 day trial as proposed by Councillor Owen.

b. Councillor Owen asked about items for the Platinum Jubilee and suggested that a green canopy be purchased along with some roundels. Councillor Dryden proposed that the Clerk research the costs and agree these by email with the Councillors – this was seconded by Councillor Owen and agreed by all present.

## **13. Correspondence**

The following items of correspondence was received by the Clerk:

- **Lancashire County Council (LCC) SPID Questionnaire:** This has already distributed amongst the Councillors.
- **LCC proposals for speed limit changes within the Parish/wider area:** The Clerk has also received a message from a resident regarding this. *He will forward the email from LCC to the Councillors for individual comments.*
- **South Ribble Borough Council: Western Parishes in Bloom competition:** Laminated posters have been handed out which will be placed in the noticeboards within the Parish.

## **14. Date of next meeting**

The next meeting will be held on May 16th, 2022, in the lounge of Walmer Bridge Village Hall, starting at 7pm.